

HOLLOWAY TERRACE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING NOTICE, AGENDA

Wednesday, October 26, 2022

This meeting will be conducted via Zoom. The general session will open at 7:30 PM.

If you are attending by video, please have your Zoom name set to show your full name (first and last) so that your identity as a Holloway Terrace Owner may be confirmed. If your identity cannot be confirmed, you will not be entered into the meeting.

If you are participating by phone, please announce your name (first, last) upon entry.

EXECUTIVE SESSION | 7:15 PM (BOARD MEMBERS ONLY)

In accordance with Civil Code 1363.05 (b) the Board will be meeting in executive session to:

1. review the aging report,
2. review governing document enforcement matters, and
3. address any legal matters.

OPEN SESSION | 7:30 PM

1. Call to Order
2. Homeowners Forum
During this forum, each attendee may address the Board for up to 3 minutes. A total/maximum of 20 minutes will be designated to this Forum.
3. Approval of BOD Meeting Minutes (09.28.22)
4. Treasurer's Report. Approval of Financial Report (September)
5. Old Business Items - Discussion, Status Update and/or Voting
 - a. SB326 Balcony Inspections
 - b. Structural Survey of Building, Garages:
 - i. Repair Ceiling + Wall Cracks
 - ii. Repairs to Areas of Destructive Testing
 - iii. Waterproof E Garage Walls
 - c. Balcony Railing Attachments – Group Installation(s)
 - d. Common Area Locks, Re-Key or Fobs at Exterior Entrance Points
 - e. Policy – Delineation of Responsibility for Plumbing Lines, Fixtures
 - f. Annual Tree Trimming (October 27)
 - g. Laundry Rooms – Flooring and Baseboards
 - h. 2023 Budget, Designation of Monthly Dues
 - i. CPA Engagement for Year-End Services
6. New Business Items - Discussion, Status Update and/or Voting
 - a. Annual Inspection for Termites
 - b. Monthly Management Task Report
7. Confirm Next Meeting Date & Adjournment
Board of Directors Meeting: December 7, 2022