

**HOLLOWAY TERRACE HOMEOWNERS ASSOCIATION**  
**BOARD OF DIRECTORS MEETING NOTICE, AGENDA**

Tuesday, August 1, 2023

**This meeting will be conducted via Zoom. The general session will open at 7:15 PM.**

If you are attending by video, please have your Zoom name set to show your full name (first and last) so that your identity as a Holloway Terrace Owner may be confirmed.

If your identity cannot be confirmed, you will not be entered into the meeting.

If you are participating by phone, please announce your name (first, last) upon entry.

If you would like to attend this meeting in person, please appear at 1180 S. Beverly Drive Suite 400 Los Angeles, 90035. A prior reservation is required; email [ellona@scottmanagement.com](mailto:ellona@scottmanagement.com).

**EXECUTIVE SESSION | 7 PM (BOARD MEMBERS ONLY)**

In accordance with Civil Code 1363.05 (b) the Board will be meeting in executive session to:

1. review the aging report,
2. review governing document enforcement matters, and
3. address any legal matters.

**OPEN SESSION | 7:15 PM**

1. Call to Order
2. Homeowners Forum  
During this forum, each attendee may address the Board for up to 3 minutes. A total/maximum of 20 minutes will be designated to this Forum.
3. Approval of BOD Meeting Minutes (06.28.23)
4. Treasurer's Report. Approval of Monthly Financial Report
5. Old Business Items - Discussion, Status Update and/or Voting
  - a. SB326 Balcony Inspections - Phase III: Repairs to Structural Framing of 8 Balconies
  - b. Inspections of (23) Concrete Patios - Findings
  - c. Sewer Pipe (Overhead) Replacements
  - d. 2024 Reserve Study Update
6. New Business Items - Discussion, Status Update and/or Voting
  - a. Annual Tree Trimming
  - b. Driveway Tile Pavers - Seal
  - c. Monthly Management Task Report
7. Confirm Next Meeting Date & Adjournment  
Board of Directors Meeting: Wednesday, August 30, 2023, 7 PM