

Dear Holloway Terrace Residents:

Please note the following holiday reminders:

1. Mail delivery:

- Check your mail at least once a day.
- If out of town, ask a trusted neighbor to collect your mail.
- The HOA has installed 10 parcel lockers for USPS use. A key to the parcel locker containing packages will be left in the recipient's mailbox.
- When placing an order, instruct non-USPS carriers to deliver packages to unit doors.
- Report mail theft to the Sheriff's department and the HOA.

2. Christmas Trees:

- XMAS trees must not be left in the garages. Please leave them curbside for Athens Recycling Service pick-up.
- Clean up any debris left in the common areas after transporting trees in & out of the building.

3. Recycling gift boxes:

- Do not place any cardboard boxes into the trash chute. To prevent the chutes from becoming clogged, and the garbage bins from overflowing, cardboard boxes should be broken-down and placed only into the recycling bins located in both garages.

Thank you all in advance for your cooperation. We wish everyone Happy Holidays!

Best regards,
Chase Kaleikilo

